

Cyngor Cymuned Penybontfawr

Penybontfawr Community Council

Minutes of the Annual Meeting of held on Tuesday 13th May 2025
at Canolfan Pennant, 7.30pm

Present. Cllr C Worthington (chair), Cllr G Roberts, Cllr R P Williams, Cllr E Jones, and, Cllr A. Jones, Cllr G. Jones, CCllr B Davies
Clerk: Rhian Briscoe

1. **Apologies.** Cllr Roberts, Cllr E. Davies – will be late

2.

2. **Declaration of Interests** None

3. Annual Report of outgoing Chairman

Cllr Davies expressed his thank to all councillors for their support over the last twelve months.

4. Appointment of Chairman

Council **RESOLVED** to appoint Cllr A. Jones as Chairman for the year 2025/26

Cllr Jones assumed the Chairmanship of the council and thanked Cllr E. Davies for his work during the past year.

5. Appointment of Vice Chairman

Council **RESOLVED** to appoint Cllr G. Jones as Vice Chairman for the year 2025/26.

6. Signing of Declaration of Acceptance of Office (Chair)

Declaration of Acceptance of Office (chair) was signed by Councillor Cllr Anna Jones

7. Appointment of Councillors to outside bodies and committees.

One Voice Wales - Cllr. Gwynedd. Jones

8. Adoption of Standing Orders and Financial Regulations

Council **RESOLVED** to adopt Standing Orders, Financial Regulations for the next year. CLERK to MAKE SUGGESTED CHANGES FOR REVIEW NEXT MEETING

9. Review of Bank Standing orders/ Direct Debit payments –

BT Hall broadband (£46.64/month),

HMRC PAYE- clerk PAYE (varies),

Unity Bank fees (£6/month)

ICO – Annual fee (£47)

RESOLVED to accept all the above standing orders/Direct debit

10. Review of Risk Assessment

Council reviewed the Risk Assessment and RESOLVED to accept for the coming year.

11. Asset Register.

Council reviewed the Asset Register and RESOLVED to accept it as presented.

12. Review of policies

Grant Awarding policy – REVIEWED – RESOLVED to make no changes

Equality/diversity policy -RESOLVED to ADOPT policy as presented (NALC)

13 Annual Report

Council RESOLVED to accept the report as presented

14. Any Matters raised by Members of the Community Present. none

Signed (Chairman) Date